



# Marie Curie Individual Actions General Information and Tips for a Successful Application

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# Contents



- General information about IEF, IOF and IIF
- Financing model
- Application procedure
- Evaluation
- Proposal writing tips
- Links and contact information



# Marie Curie Individual Fellowships

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- Research stay **within Europe**:  
**Intra-European Fellowships** for Career Development (**IEF**)
- Research stay **outside of Europe** (with return):  
**International Outgoing Fellowships** for Career Development (**IOF**)
- Research stay **in Europe**:  
**International Incoming Fellowships** (**IIF**)

# Intra-European Fellowships for Career Development (IEF) -1-



- One to two-year research stay within Europe
- Experienced researchers of any nationality
- Intra-European mobility  
from one MS/AC to another MS/AC  
(→ mobility rule)
- Host organisation:  
active in Research & Development,  
e.g. university, research organisation,  
company, ...



# Intra-European Fellowships for Career Development (IEF) -2-



- Goal: Career development
  - To reach and/or reinforce a position of professional maturity
  - To resume a scientific career after a break
- Widening of the scientific competences
  - Additional (interdisciplinary) expertise
  - Intersectoral experience
- Acquisition of complementary skills  
e.g. leadership, proposal preparation, management of funds,  
project management, handling of IPR

# International Outgoing Fellowships for Career Development (IOF) -1-



- Two to three-year research project
  - One to two years in a third country
  - Mandatory one-year return phase in MS/AC
- Experienced researchers of MS/AC nationality
- Two host organisations
  - in a third country (→ mobility rule)
  - in a MS/AC (return phase), contractual partner of the EU
- Host organisations:  
active in Research & Development,  
e.g. university, research organisation, company, ...



# International Outgoing Fellowships for Career Development (IOF) -2-



- Goal: Career development
  - To reach and/or reinforce a position of professional maturity
  - To reinforce the international dimension of the career
- Return of the acquired knowledge and contacts to Europe
- Widening of the scientific competences
  - Additional (interdisciplinary) expertise
  - Intersectoral experience
- Acquisition of complementary skills  
e.g. leadership, proposal preparation, management of funds,  
project management, handling of IPR

# International Incoming Fellowships (IIF) -1-



- One to two-year research stay in Europe
- Optional one-year return phase in home country (developing and industrialising countries (ICPC) only)
- Experienced researchers coming from a third country (including MS/AC nationals)
- Host organisation in MS/AC (→ mobility rule): active in Research & Development, e.g. university, research organisation, company, ...
- If applicable host organisation in a third country (return phase)





# International Incoming Fellowships (IIF) -2-



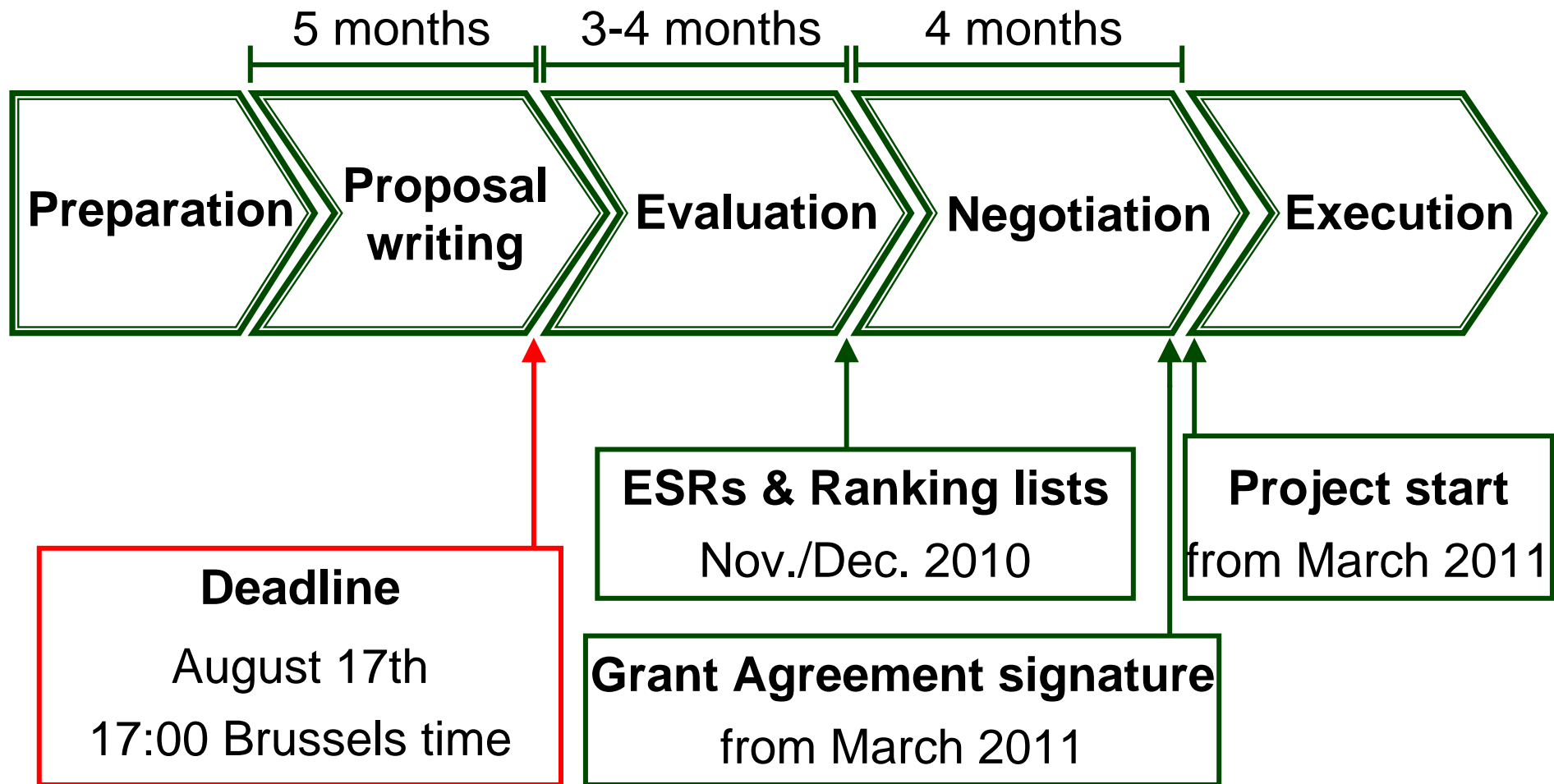
- Goal: Reinforcement of European organisations' scientific excellence
  - Knowledge transfer to Europe
  - European excellence and competitiveness
  - Establishment of long-term collaborations between Europe and the third country
- Research project carried out at the host institution
- Knowledge transfer to the host institution / to Europe

# Financing Model IEF, IOF, IIF



Cost categories			
Contributions for the researcher		Contributions for the host organisation	
<b>A</b>	Living allowance Mobility allowance	<b>G + H</b>	Management
<b>B</b>	Travel allowance		Overhead
<b>C</b>	Career exploratory allowance (IEF only)		
<b>D</b>	Research / Training	<b>I</b>	Return phase IIF

# Schedule



# Electronic Proposal Submission Service (EPSS)



- Coordinator registers with the system
- Coordinator **before** the deadline:  
»**Proposal coordinator**«  
⇒ Researcher writing the proposal
- Coordinator **after** the deadline:  
»**Project coordinator**«  
⇒ Scientist at the host institution: »Scientist in charge«

Welcome to EPSS, the Electronic Proposal Submission Service

Call Selected: **FP7-PEOPLE-2010-IEF**  
Sub-Scheme Selected: **MC-IEF**

I am the <b>coordinator</b> of a proposal and I need a user name and a password	➔	<a href="#">REGISTER<sup>1</sup></a>
I already have an <b>online</b> user name and a password	➔	<a href="#">LOGIN</a>
I am a <b>participant (not the coordinator)</b> in a proposal and I need a user name and password	➔	<a href="#">CONTACT YOUR COORDINATOR</a>

[EPSS user guide](#)

[Privacy Statement](#)

# Application Documents -1-



## Part A: Administrative Forms

- A1: General information on the proposal
- A2: Information on host organisation
- A3: Information on the researcher  
(+ IEF: Career restart panel)
- A4: Funding request
- Nomination of referees possible

RE A		Proposal Submission Forms	
	Research Executive Agency 7 <sup>th</sup> Framework Programme on Research, Technological Development and Demonstration	Marie Curie Actions International Incoming Fellowships (IIF)	<b>A1</b>
Proposal Number	Proposal Acronym		
<b>GENERAL INFORMATION ON THE PROPOSAL</b>			
Proposal Title			
Marie Curie action-code	Scientific Panel		
Total duration in months	Call identifier		
Keywords (up to 200 characters)			
Abstract (up to 2000 characters)			
Has a similar proposal been submitted to a Marie Curie Action under this or previous RTD Framework Programmes? YES/NO			
If yes:			
Programme name(s) and year	Proposal number(s)		
Does this proposal include any of the sensitive ethical issues detailed in the Research Ethical Issues table of Part B? YES/NO			

# Application Documents -2-



## Part B: Proposal text

- B1: Scientific and technological quality
- B2: Training (IEF, IOF)  
Transfer of knowledge (IIF)
- B3: Researcher
- B4: Implementation
- B5: Impact
- B6: Ethical issues



**B1-B5 ⇒ Evaluation criteria**

# Evaluation -1-



- Peer review
  - At least three independent experts per proposal
  - Assessment against the defined evaluation criteria
  - Individual assessment followed by consensus
- Expert evaluators
  - From the proposal's scientific area, but not necessarily specialists in the field
  - From industry, research, consultancies, public authorities
  - At least 25 % female experts

# Evaluation -2-



- Each criterion is scored out of 5
  - Score between 0 and 5 (best) with resolution of one decimal place
  - Thresholds
- Justifications for each score
  - In bullet points: Strengths and weaknesses
- Multiplication of the scores with weighting
- Overall score between 0 and 100 (best)
  - Overall threshold of 70 points
- Ranking for each panel ordered by overall score



# IEF Evaluation Criteria



→ Same as chapter and section headings in Part B

<b>2.1 IEF-Funding Scheme Support for Training and Career Development of Researchers: Marie Curie Intra-European Fellowships for Career Development</b>				
<b>S&amp;T Quality (award)</b> Threshold: 3, Weighting:25%	<b>Training (award)</b> Threshold: 3, Weighting:15%	<b>Researcher (award)</b> Threshold: 4, Weighting:25%	<b>Implementation (selection)</b> Weighting:15%	<b>Impact (award)</b> Threshold: 3.5; Weighting:20%
<b>Priority in case of ex aequo</b> <b>3</b>	<b>2</b>	<b>1</b>	<b>5</b>	<b>4</b>
Scientific/technological quality, including any interdisciplinary and multidisciplinary aspects of the proposal	Clarity and quality of the research training objectives for the researcher	Research experience	Quality of infrastructure / facilities and International collaborations of host	Potential of acquiring competencies during the fellowship to improve the prospects of reaching and/or reinforcing a position of professional maturity, diversity and independence, in particular through exposure to complementary skills training with special attention to exposure to the industry sector, where appropriate
Research methodology	Relevance and quality of additional scientific training as well as of complementary skills offered, with special attention to exposure to the industry sector, where appropriate.	Research results including patents, publications, teaching etc., taking into account the level of experience	Practical arrangements for the implementation and management of the scientific project	Contribution to career development, or re-establishment where relevant.
Originality and innovative nature of the project, and relationship to the 'state of the art' of research in the field	Host expertise in training experienced researchers in the field and capacity to provide mentoring/tutoring	Independent thinking and leadership qualities	Feasibility and credibility of the project, including work plan	Contribution to European excellence and European competitiveness
Timeliness and relevance of the project		Match between the fellow's profile and project.	Practical and administrative arrangements, and support for the hosting of the fellow	Benefit of the mobility to the European Research Area.
Host scientific expertise in the field		Potential for reaching a position of professional maturity.		
Quality of the group/supervisors		Potential to acquire new knowledge.		

# IOF Evaluation Criteria



<b>4.1 IOF Funding Scheme Support for Training and Career Development of Researchers: Marie Curie International Outgoing Fellowships for Career Development</b>				
<b>S&amp;T Quality (award)</b> Threshold: 3, Weighting:25%	<b>Training (award)</b> Threshold: 3, Weighting:15%	<b>Researcher (award)</b> Threshold: 4, Weighting:25%	<b>Implementation (selection)</b> Weighting:15%, split where appropriate between the 3 <sup>rd</sup> country institution and the European host	<b>Impact (award)</b> Threshold: 3.5; Weighting:20%
<b>Priority in case of ex aequo</b> 3	2	1	5	4
Scientific/technological quality, including any interdisciplinary and multidisciplinary aspects of the proposal	Clarity and quality of the research training objectives for the researcher	Research experience	Quality of infrastructure / facilities and international collaborations of host (outgoing and return host)	Potential of acquiring competencies during the fellowship to improve the prospects of reaching and/or reinforcing a position of professional maturity, diversity and independence, in particular through exposure to complementary skills training
Research methodology	Relevance and quality of additional scientific training, as well as complementary skills offered	Research results including patents, publications, teaching etc., taking into account the level of experience	Practical arrangements for the implementation and management of the scientific project (outgoing and return host)	Contribution to career development, or re-establishment where relevant.
Originality and innovative nature of the project and relationship to the 'state of the art' of research in the field	Host expertise in training experienced researchers in the field and capacity to provide mentoring/tutoring (outgoing and return host)	Independent thinking and leadership qualities	Feasibility and credibility of the project, including work plan	Potential for creating long term collaborations and mutually beneficial co-operation between Europe and the third country
Timeliness and relevance of the project		Match between the fellow's profile and project.	Practical and administrative arrangements, and support for the hosting of the fellow (outgoing and return host)	Contribution to European excellence and European competitiveness
Host scientific expertise in the field (outgoing and return host)		Potential for reaching a position of professional maturity		Benefit of the mobility to the European Research Area
Quality of the group/supervisors (outgoing and return host)		Potential to acquire new knowledge.		

# IIF Evaluation Criteria



→ Focus on knowledge transfer to Europe

<b>4.2 IIF Funding Scheme Support for Training and Career Development of Researchers: Marie Curie International Incoming Fellowships</b>				
<b>S&amp;T Quality (award)</b> Threshold: 3, Weighting:25%	<b>Transfer of knowledge (award)</b> Weighting:15%	<b>Researcher (award)</b> Threshold: 4, Weighting:25%	<b>Implementation (selection)</b> Weighting:15%	<b>Impact (award)</b> Threshold: 3.5; Weighting:20%
<b>Priority in case of ex aequo</b> 3	2	1	5	4
Scientific/technological quality, including any interdisciplinary and multidisciplinary aspects of the proposal	Potential of transferring knowledge to European host and/or bringing knowledge to Europe	Research experience	Quality of infrastructure / facilities and International collaborations of host	Potential for creating long term collaborations and mutually beneficial co-operation between Europe and the third country
Research methodology	Clarity and quality of the transfer of knowledge objectives	Research results including patents, publications, teaching etc.	Practical arrangements for the implementation and management of the scientific project	Contribution to European excellence and European competitiveness
Originality and innovative nature of the project, and relationship to the 'state of the art' of research in the field		Independent thinking, leadership qualities, and capacity to transfer knowledge	Feasibility and credibility of the project, including work plan	
Timeliness and relevance of the project		Match between the fellow's profile and project.	Practical and administrative arrangements, and support for the hosting of the fellow	Benefit of the mobility to the European Research Area
Host scientific expertise in the field				
Quality of the group/researchers in charge				

# Proposal Writing Tips: Formalities



- Proposal in English
- Stick to the guidelines!  
Structure and contents, page limits,  
no annexes, font size, ...
- Readability: Make it easy to find the relevant aspects in  
the text, use figures (b/w), emphasise by formatting,  
separate sections, use footnotes sparingly, ...
- Mark resubmissions as such
  - in the A1 form
  - in Part B (at the beginning): Briefly mention the main  
weaknesses of the previous version and the improvements  
made



# Proposal Writing Tips: Contents -1-



- All parts of the proposal are important to be successful
- Be as precise and concrete as possible
- Project should be innovative, but realistic
- Goals, methodology, and work plan clear and consistent (content-wise and time-wise)
- Inter- and multidisciplinary
- Be aware of risks and describe alternatives
- Stay in close contact with the host organisation

# Proposal Writing Tips: Contents -2-



- Adjust the training to your individual needs
- Supervision of students and early-stage researchers welcome
- Publications in international journals, first authorship, experience in teaching and project work a plus
- Clearly describe your independence and potential
- Prepare a clear work plan: Contents, schedule, milestones
- Describe the infrastructure available at the host institution, its international collaborations and experience in training

# Further Links

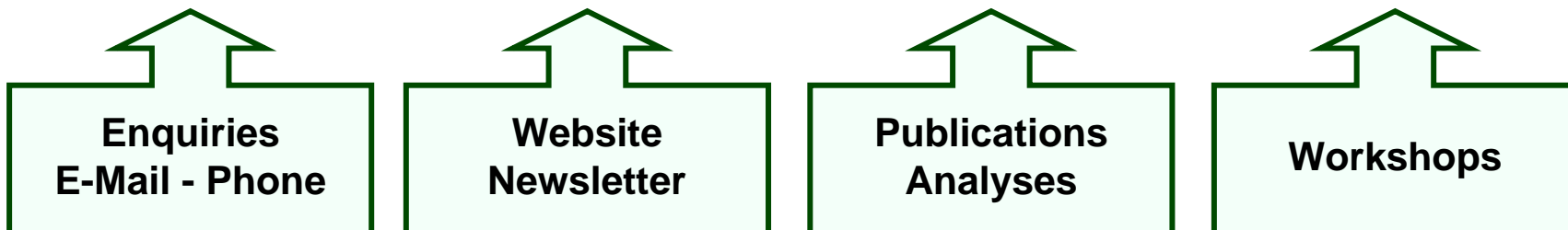
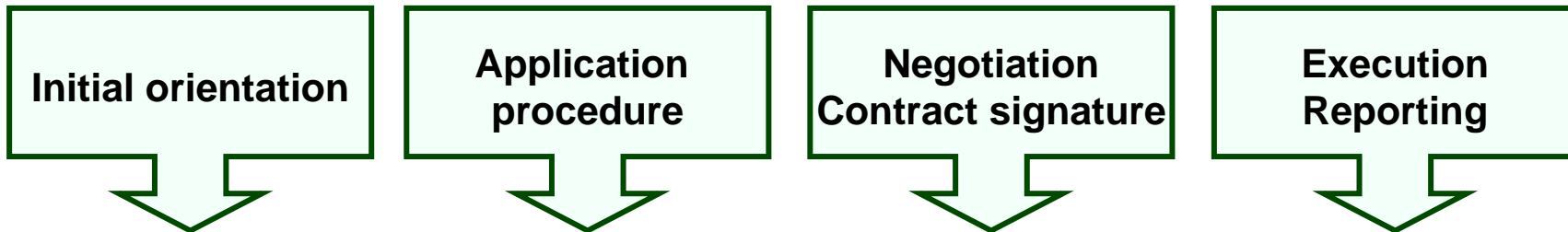


- European Commission's **CORDIS** pages  
<http://cordis.europa.eu/fp7/people>
- European Commission's **Marie Curie** pages  
<http://ec.europa.eu/research/mariecurieactions/>
- **German FP7 portal**  
[www.forschungsrahmenprogramm.de](http://www.forschungsrahmenprogramm.de)
- **EURAXESS** Germany – Researchers in Motion  
[www.euraxess.de](http://www.euraxess.de)

# Activities of the NCP Mobility



## *RANGE OF ADVICE*



## *RANGE OF SERVICES*



# Further Information on our Webpage



- Work programme *People 2010*
  - Guides for Applicants for each IEF, IOF, IIF
  - Factsheets IEF, IOF, IIF, ERG, IRG (in German)
  - Instructions and FAQ for proposal writing in the Marie Curie individual actions (in German)
  - Analysis of previous IEF, IOF, IIF, ERG, IRG calls (in German)
  - Model contract for IEF fellows
- Available for download on the website of the NCP  
*Mobility*



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